

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

September 22, 2022 @ 6:30 PM
Conference Room – C117

FUTURE MEETINGS

October 27, 2022 – 6:30 pm
November 17, 2022 – 6:30 pm

Board Meeting
Board Meeting

Meeting called to order at 6:32 pm by Board President Dean.

PLEDGE OF ALLEGIANCE

Dr. Marcus Dean, President
Paul Cronk, Vice President
Faith Roeske, Board Member
Matt Hopkins, Board Member
Darice Mullen, Board Member
Susan Abbott, District Clerk

ADMINISTRATION:

Michael Dodge, Superintendent
Joseph Butler, Business Manager
Chelsey Aylor, PreK–6 Principal - Absent
Eric Talbot, 7–12 Principal - Absent
Betsy Hardy, Director of Technology - Absent
Krista Lonergan, Director of Special Education

Also in attendance: Jodi Brown, Sara Haggerty, Rebecca Sisson, Hannah Hoffman, Deirdre Pfuntnier, Shelby Tucker, Renae Totslie, Micah Banks, Jessica Rozanski, Bonnie Wagner, Desi Lyman

1. PRELIMINARY MATTERS/PUBLIC COMMENT: NONE

2. PROGRAMS/PRESENTATIONS:

- 2.1 Mr. Dodge introduced the new staff members, that were in attendance, to the Board and each person shared a little about themselves. The Board then introduced themselves to the new staff.
- 2.2 Mr. Wareham joined the meeting via Zoom the give an overview on the Board Doc program. Board Doc is a publishing program that allows board information to be shared electronically to the public and meets the new Open Meetings Law.

3. DISCUSSION/WORK SESSION:

3.1 Review Administrators' Reports:

Mrs. Aylor, PK-6 Principal

- Mrs. Aylor was absent from the meeting.

Mr. Talbot, 7-12 Principal

- Mr. Talbot was absent from the meeting.

Mrs. Hardy, Director of Technology

- Mrs. Hardy was absent from the meeting.

Mrs. Lonergan, Director of Special Education

- Mrs. Lonergan shared that we have 20 new PK-12 students that have either an IEP or a 504 plan.
- Mrs. Lonergan stated that the Due Process complaint has been settled.
- Mrs. Lonergan spoke about the move of Mrs. Karry Beardsley to high school resource room and Mr. Shelby Tucker being hired to take Mrs. Beardsley's position as 7-9 CT/RR teacher.
- Mrs. Lonergan shared that by January 1st all CT/RR teachers will need to attend an updated training for consultant teachers to help utilize their skills to help increase student success.
- Mrs. Lonergan stated that they are still working on getting new staff trained in IEP writing. Mrs. Lonergan said that the goal is to have all IEPs follow the same structure when they are written.
- Mrs. Lonergan shared that we brought more students back into the district than originally planned.

3.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge talked about the Superintendent's Conference he went to earlier in the week. He discussed the RTI program for grades 9-12.
- Mr. Dodge shared that the bids for Phase 3 of the capital project were opened and that there is a resolution to approve the results later in the meeting. Mr. Dodge said that Phase 3 will include updating the HVAC system.
- Mr. Dodge stated that he is working with BOCES to identify people in the district that want to learn more about Diversity, Equity and Inclusion in Education.
- Mr. Dodge talked about being contacted by the Head Master at Houghton Academy about possibly providing bussing for their sports teams. Mr. Dodge spoke with Mr. Potter but unfortunately at this time we don't have enough drivers to cover our own sports runs sometimes.
- Mr. Dodge gave an update on the Erin's Law presentation that Mrs. Aylor, Mr. Talbot and the rest of the SEL team presented to parents.

3.3 Work Session

- The Board discussed the Board Docs presentation further. The Board agreed to look at the software further since it seemed to be user friendly and easy to reference past items if necessary.

- Mr. Dodge talked about item 7.1.3 in the Consent Agenda. The items on the music list that were not bid on will go to Mason's.
- Mr. Dodge gave an update on item 9.1 which is the resolution to approve the bids for Phase 3 of current Capital Improvement Project (Healthy Building Initiative). The focus of this project is to improve air quality and ventilation, while adding air conditioning to classrooms as well.
- Mr. Dodge discussed 11.1 which is the recommendation of the special education candidate who will be certified in Social Studies, and will also be going back to school to receive his certification in special education.
- Mr. Dodge shared 11.4 and stated he was able to finalize the Director of Security contract. He stated we were waiting for some financial information from the company we are partnering with the grant.

3.4 Board Dialog - NONE

4. **BUSINESS/FINANCE:**

4.1 Business Administrator's Report

- Mr. Butler shared the Board Financial Summary
- Mr. Butler stated that projection reports will start in October.
- Mr. Butler shared his News & Notes which talked about two night cleaners that have reached the end of their probationary periods.

4.2 Motion P. Cronk, second F. Roeske to accept the Treasurer's Reports.

5 - Aye 0 - Nay Motion Carried

5. **EXECUTIVE SESSION:**

5.1 Motion by M. Hopkins, seconded by P. Cronk for the board to enter into Executive Session at 7:26 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

5 - Aye 0 - Nay Motion Carried

5.2 Motion by D. Mullen, seconded by F. Roeske for the board to move out of Executive Session at 7:55 pm and regular meeting resumed.

5 - Aye 0 - Nay Motion Carried

6. **OTHER ITEMS:** The next regular meeting will be held on October 27, 2022 at 6:30 pm.

7. **CONSENT VOTE:**

7.1 The Board of Education accepts and approves of:

- 7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of August 16, 2022 and September 1, 2022 meetings.
- 7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from August 17, 2022 to September 22, 2022, the BOE hereby approves said recommendations.
- 7.1.3 Bid Acceptance

The Superintendent recommends the Board of Education accept the bid from Clair Beeman for the various surplus music items. The total bid is \$100.

7.1.4 FMLA Leave

| NAME | POSITION | APPROXIMATE DATES |
|--------------|--------------------|--------------------------|
| Erin Arnold | Elementary Teacher | 9/6/22 to 10/10/22 |
| Jackie Hyson | H/S Math Teacher | 9/6/22 to 12/2/22 |

7.1.5 The Board of Education moves to add addendum(s) 11.8 to this meeting agenda.

Motion by P. Cronk Seconded by M. Hopkins

5 - Aye 0 - Nay Motion Carried

8. OLD BUSINESS - NONE

9. NEW BUSINESS

9.1 Motion by D. Mullen, second by M. Hopkins to accept the bids from the following companies for Phase 3 (Clean Air Initiative) of the 2019 Capital Improvement Project:

- General Construction Contract: Kircher Construction with a base bid amount of \$52,707.63.
- Mechanical Construction Contract: T. Bell Construction with a base bid amount of \$1,863,200.00
- Electrical Construction Contract: Blackmon-Farrell Electric Inc. with a base bid amount of \$144,800.00

5 - Aye 0 - Nay Motion Carried

10. EXECUTIVE SESSION - NONE

11. PERSONNEL

11.1 Motion by P. Cronk, second by D. Mullen to approve the appointment of Shelby Tucker to the tenure position of Special Education teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution his tenure period will begin on September 23, 2022 and continue until September 23, 2026.

5 - Aye 0 - Nay Motion Carried

11.2 Motion F. Roeske, second M. Hopkins to approve the following Substitute Teacher Appointments for 2022-23 school year:

| NAME | DEGREE | CERTIFICATION | GRADE LEVEL | SUBJECTS |
|-------------------|-----------|---------------|-------------|----------|
| Alexis Breuer* | | Non-Certified | Any | Any |
| Sherri Camardo** | | Non-Certified | Any | Any |
| Jasmine Cameron** | | Non-Certified | Elementary | Any |
| Corey Cassidy* | | Non-Certified | Any | Any |
| Elsa Cole* | | Non-Certified | Any | Any |
| Luke Cole* | | Non-Certified | Any | Any |
| Sydney Potter* | | Non-Certified | Any | Any |
| Steven Rennie* | Bachelors | English | 7-12 | Any |
| Candice Robbins* | | Non-Certified | Any | Any |
| Nina Stiner** | | Non-Certified | Any | Any |
| Megan Zajicek** | | Non-Certified | Any | Any |

* Individuals listed are fingerprinted and have full clearance for employment.
 **Pending successful fingerprint clearance.

5 - Aye 0 - Nay Motion Carried

11.3 Motion F. Roeske, second P. Cronk to approve the following Non-Instructional Substitute Appointment for 2022-2023 school year:

| NAME | POSITION | EFFECTIVE DATE |
|-------------------|-------------------------|----------------|
| Alexis Breuer* | Teacher's Aide, Monitor | 9/22/22 |
| Sherri Camardo** | Teacher's Aide, Monitor | 9/22/22 |
| Jasmine Cameron** | Teacher's Aide, Monitor | 9/22/22 |
| Corey Cassidy* | Teacher's Aide, Monitor | 9/22/22 |
| Elsa Cole* | Teacher's Aide, Monitor | 9/22/22 |
| Luke Cole* | Teacher's Aide, Monitor | 9/22/22 |
| McKayla Ellwood* | Monitor | 9/22/22 |
| Sydney Potter* | Teacher's Aide, Monitor | 9/22/22 |
| Candice Robbins* | Teacher's Aide | 9/22/22 |
| Nina Stiner** | Teacher's Aide | 9/22/22 |
| Megan Zajicek** | Teacher's Aide, Monitor | 9/22/22 |

* Individuals listed are fingerprinted and have full clearance for employment.
 **Pending successful fingerprint clearance.

5 - Aye 0 - Nay Motion Carried

11.4 Motion D. Mullen, second M. Hopkins to authorize the following terms and conditions of employment for Karen Skipper, Director of Security, as presented to the Board and authorizes the Superintendent to acknowledge those terms and conditions on behalf of the District.

5 - Aye 0 - Nay Motion Carried

11.5 Motion P. Cronk, second D. Mullen to approve the probationary start date of September 6, 2022 for Christina Dantz who has successfully passed the Typist Civil Service Exam.

5 - Aye 0 - Nay Motion Carried

11.6 Motion M. Hopkins, second P. Cronk to approve the permanent appointment of Daniel Kelly, as night cleaner, after he completes his civil service probationary term on October 13, 2022.

5 - Aye 0 - Nay Motion Carried

11.7 Motion F. Roeske, second D. Mullen to approve the permanent appointment of Kyle Landcastle, as night cleaner, after he completes his civil service probationary term on September 27, 2022.

5 - Aye 0 - Nay Motion Carried

11.8 Motion M. Hopkins, second P. Cronk to approve the following Non-Instructional Appointment:

| NAME | POSITION | EFFECTIVE DATE |
|---------------------|----------|----------------|
| Cheryl A. Oettinger | Monitor | 9/22/22 |

Individual listed is fingerprinted and has full clearance for employment.

5 - Aye 0 - Nay Motion Carried

12. ADJOURNMENT

Motion F. Roeske, second D. Mullen for the board to adjourn the meeting at 8:15 PM.

5 - Aye 0 - Nay Motion Carried

13. IMPORTANT DATES/INFORMATION

- Homecoming Weekend – Sept. 24th & 25th
- Picture Day – Sept. 30th
- Fire Prevention Week – Oct. 9th – 15th
- Columbus Day – No School – Oct. 10th
- Early Dismissal – Oct. 11th @ 12:30
- Open House – Oct. 11th